



Grower Warehouse Return Request

This form is to be used if you, the Grower, sell Grain to a Buyer on an "Ex Store" basis or request outload of Grain against your Accounting Stock interest. Please refer to the attached instructions.

**If you are requesting return of canola or malt barley, you must also complete and sign a Grower Warehouse Return Request Addendum in addition to this form.
To obtain a copy please call 1800 809 482.**

SMO		Grower Return Request No.	
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A: Your Details

Grower Registration															
Customer No. (GrainCorp Use):						Email Address									
Trading Name						Phone			()						
Contact Name						Fax			()						

B: Grain Outload Request (to EOM or 28 days max)

Freight Provider Name								FP Code			
Town/Suburb of Destination											

Site Name (Outload)						Site Code			
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Outturn Details		Date Week Commencing	Mon	Tues	Wed	Thu	Fri
			Please enter tonnage for each day outloading is required				
Season		/ /					
Grade		/ /					
Tonnes		/ /					
		/ /					

C: Authorisation

I, the above named Grower/Agent, authorise Outload of the quantity of Accounting Stock detailed herein and agree to and accept all applicable terms and conditions of the GrainCorp Grower Warehousing Agreement.

Grower's Signature:	Name:	Date:
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D: Stocks Department

Current Orders Checked	Available	Transfer Tonnes	Less Shrinkage	Outturn Tonnes	Request Expiry Date	Movement Request No.
	Y / N					

Extension <input type="checkbox"/>	Reclassification <input type="checkbox"/>	Stock Swap <input type="checkbox"/>	<input style="width:150px" type="text"/>
GrainCorp Signature:		Name:	Date:

Please fax completed form to: 02 8570 4700
Or email: stocks@graincorp.com.au



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INSTRUCTIONS

GrainCorp can process your **Grower Warehouse Return requests over the phone**. If you have your transfer processed over the phone, you will **not** have to complete this form. You can take advantage of this service by calling **1800 809 482**.

1. You must complete a separate form for each site/grade/season combination.
2. A Grower Return Request is **only valid for 4 weeks from end of month** from requested outload. Grain not outloaded prior to the expiry date remains in your ownership. **If Your Return Request expires, a new form(s) must be completed** and processed.
3. You must **complete sections A, B and C**. If an agent/third party is acting on your behalf, a fully completed **Appointment of Agent** form must also be provided to GrainCorp. This form is available from the GrainCorp website, www.graincorp.com.au.
4. You must email or fax this Return request form to the GrainCorp Stocks Department a **minimum of three (3) business days prior to the requested day of outload**.
5. You will be advised of the following by return fax or email; a Grower Return Request Number and expiry date, availability of Grain, site contact, and a Site Movement Order Form (refer step 8).
6. You or your nominated carrier must **phone the site contact person (as advised) a minimum of 24 hours prior to the requested outload** day to arrange the outload.
7. Upon confirmation of outload with the site contact, you or your nominated carrier must **complete and return the provided Site Movement Order** Form. This form must be received by GrainCorp Stocks **no later than 3.00pm of the day prior to the requested outload day**.
8. You will be provided with a Site Movement Order (SMO) number for each movement (each truck load will have a separate SMO). The **SMO number is only valid for the day advised and must be quoted at the weighbridge**.
9. If the Site Manager requires you to book a time slot for outloading, please contact Time Slotting on 03 5431 1268. You will be required to quote the SMO(s) as provided for each truck.
10. All applicable terms and conditions detailed in the Grower Warehousing Agreement apply, including relevant fees and charges which will **be invoiced after outload** and when this order has expired.

Please return to: GrainCorp Stock Department
Fax (02) 8570 4700
Email: stocks@graincorp.com.au

PO Box 19
Marong VIC 3515

Free call: 1800 809 482
www.graincorp.com.au